



Housing Help
of Lenawee

Prevent and End Homelessness

Position available
Property Manager

We are seeking a positive, energetic, friendly individual that is a self-starter who works well with a team and on their own for an apartment manager position in Adrian. Responsibilities include but are not limited to: managing paperwork, leasing efforts, and regular inspections. Organizational and computer skills are required as well as the ability to multi task. Candidate must possess strong communication skills, be detail oriented, and have the ability to prioritize tasks. Preference will be given to applicants who have previous property management experience as well as federal HOME and tax credit program experience. This position is part time with flexible hours.

Send resume to: Housing Help of Lenawee
PO Box 692
Adrian, MI 49221
Fax: 517-264-5862
Email: esalerno@h2lenawee.org